NORTHERN RAILWAY  
Head Quarter Office, Baroda House, New Delhi.  
Ph: 011-23383304   Fax: 011-23384008.

RATE CONTRACT

No: 18130208/P-18/RC/GP  
Dated: 28.01.2015

M/s Rational Business Corporation (P) Ltd,  
N-10, Satyawati Nagar, Ashok Vihar-III,  
New Delhi-110052.  
Ph. 011-42563599  
FAX: 011-42563599  
E-mail:info@desmat.com

Sub: NR’s tender No. 4118140279 opened on 27.08.2014 for finalization of rate contract for procurement of Pre – Printed continuous [Perforated] computerized gate pass/money receipt stationery.

Ref: Your e-bid ID No. 003184131 dated 26.08.2014.

Your above mentioned offer followed by negotiated offer submitted on 18.12.2014 against this office subject tender has been accepted and concluded as per following terms and conditions:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name of the Purchaser (herein after referred to as the “Railways”)</td>
</tr>
<tr>
<td>2.</td>
<td>Name &amp; address of the firm (herein after referred to as the “supplier”)</td>
</tr>
<tr>
<td>3.</td>
<td>Description of the item</td>
</tr>
</tbody>
</table>
4. **Consignee & Qty.**

   6,782 reams.

   This is a rate contract. The estimated demands intimated by all zonal Railways are as per annexure D.

   Note: The quantities indicated against each item are only approximate and cannot be guaranteed. The COS of respective zonal Railway will directly place supply order on the firm as per their requirement subject to maximum quantity given in Annex-'D' for their Railway by operating this Rate Contract within the currency of the same. Payment shall be arranged by respective zonal railways and will be made by associate finance of the consignee. Paying authority shall be indicated in the supply order issued by concerned Railways.

   Railway reserves the right to increase/decrease the quantity by 30% during the currency of the contract in terms of clause 3800 of IRS condition of Contract. Each Railway can enhance the quantity upto 30% over the quantity marked in Rate Contract for respective Railway.

   Note: Purchase order should be released only against vetted demand and after ascertaining funds availability.

<table>
<thead>
<tr>
<th>5. Basic Rate</th>
<th>@ Rs. 690.00 (Rupees six hundred ninety only) per ream.</th>
</tr>
</thead>
<tbody>
<tr>
<td>6. Excise Duty &amp; Cess</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>7. VAT</td>
<td>@ 5.25% inclusive. SVC applicable.</td>
</tr>
<tr>
<td>8. P&amp;F</td>
<td>NIL</td>
</tr>
<tr>
<td>9. F.O.R.</td>
<td>Station of Despatch. However, the firm will be required to supply the material to the consignee on door delivery basis and will bear transit risk. The firm will, however, be paid freight element on actual subject to a ceiling of 5% of the value of supply order.</td>
</tr>
<tr>
<td>10. Mode of dispatch</td>
<td>By Road.</td>
</tr>
<tr>
<td>12. Delivery</td>
<td>Within 60 days</td>
</tr>
<tr>
<td>13. Payment</td>
<td>95% against inspection certificate and consignee receipted challan and balance 5% against receipt &amp; acceptance of material by consignee.</td>
</tr>
</tbody>
</table>

Bank details for e-payment:
Bank Name: Standard Chartered Bank
Bank Account No. 525-0-510662-7
IFS code: SCBL0036027
MICR No. 110036011
PAN: AADCR1837J
<p>| | |</p>
<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>14.</td>
<td>Art work and numbering</td>
</tr>
<tr>
<td></td>
<td>The art work will be approved centrally by NR i.e. office of CCM/FM and the same will be applicable to all Indian Railways. However, the numbering scheme will be provided by respective Railways while placing their order.</td>
</tr>
<tr>
<td>15.</td>
<td>Validity of rate contract</td>
</tr>
<tr>
<td></td>
<td>One year from the date of issue of this contract.</td>
</tr>
<tr>
<td>16.</td>
<td>Security Money</td>
</tr>
<tr>
<td></td>
<td>Waived as NSIC registered.</td>
</tr>
<tr>
<td>17.</td>
<td>Fall Clause</td>
</tr>
<tr>
<td></td>
<td>As per Annexure “C”.</td>
</tr>
<tr>
<td>18.</td>
<td>Paying Authority</td>
</tr>
<tr>
<td></td>
<td>FA&amp;CAO of respective Zonal Railway against the supply order to be placed by COS of respective Zonal Railways.</td>
</tr>
<tr>
<td>19.</td>
<td>Other terms and Conditions</td>
</tr>
<tr>
<td></td>
<td>As per IRS conditions of Contract.</td>
</tr>
<tr>
<td>20.</td>
<td>Value</td>
</tr>
<tr>
<td></td>
<td>Rs. 690.00 x 6,782 = Rs. 46,79,580.00</td>
</tr>
</tbody>
</table>

This concludes the contract.

Encl:

7. Annexure ‘C’ - Fall Clause.

(Y. P. Mittal)
Dy.CMM/S&P
For Controller of Stores
For & on behalf of President of India

Copy of this RC is forwarded to the following with the information that the above Rate Contract has been finalized for all Zonal Railways in terms of JPO issued by Railways Board vide 2011/TC(FM)11/9 dated 07.10.2011 (copy of this JPO is available on Railways Board’s website under “Freight Marketing Circulars” of Traffic Commercial Directorate). A copy of the subject rate contract is also available on Northern Railways website http://www.nr.railnet.gov.in/dept/stores/index.htm

7. Advisor (Freight Marketing), Railway Board, New Delhi.
8. Controller of Stores, All Zonal Railways.
10. Chief Commercial Manager, All Zonal Railways.
11. G.M./RITES, All Regions.
12. CCM/FM/Northern Railway.

(Y. P. Mittal)
Dy.CMM/S&P
For Controller of Stores
Specifications for stationery for Gate Pass (GP)/ Money Receipt (MR)

1.1 The computerized Gate Pass (GP)/ Money Receipt (MR) should be a Pre-Printed format.

1.2 It should have perforation on two sides.

1.3 Gate Pass (GP)/ Money Receipt (MR) should be with ‘INDIAN RAILWAYS’ logo all over the printed sheet.
   (i) The size of logo 1.5 cm.
   (ii) Gap between each logo should be 1.5 cm.
   (iii) Printed logo should have 10 percent tint in the background of all the foils bilingual i.e. in English and Hindi.

1.4 The size of the paper for Gate Pass (GP)/ Money Receipt (MR) stationery shall be 10 inch x 7 inch.

1.5 Gate Pass (GP)/ Money Receipt (MR) (3 ply) in the size of 10 inch x 7 inch continuous stationery with white carbonless paper and sprocket hole on either side.

1.6 Specifications, colour and size of paper for each foil of Gate Pass (GP)/ Money Receipt (MR) shall be as under:

   **Gate Pass/Money Receipt:** White carbonless paper to be used and the sequence of foils are:
   1st Foil- Slip printed as Delivery Receipt CB (Coating back) printed in Red Colour ink with 55 gsm.
   2nd Foil- Slip printed as Gate Clerk Copy CFB (Coating front and back) printed in blue Colour ink with 60 gsm.
   3rd Foil- Slip printed as Record CF (Coating front) printed in black colour ink with 55 gsm.

1.7 Each type of foil of Gate Pass (GP)/ Money Receipt (MR) ticket should be ‘slip-printed’ at right side top corner on Gate Pass (GP)/ Money Receipt (MR).

1.8 Each set of Gate Pass (GP)/ Money Receipt (MR) ticket should be machine numbered with a Unique – 7 digit Stationery number, preceded by the alphabetical series. The machine number shall be pre printed at right side top corner on Gate Pass (GP)/ Money Receipt (MR).

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Annexure-A
1.9 The number printed on the right hand top corner of computerized Gate Pass (GP)/ Money Receipt (MR) is essentially the Computerized Printed stationery number. At the time of printing of Gate Pass (GP)/ Money Receipt (MR), the Computer printed number should be matched with the pre-printed stationery number on the Gate Pass (GP)/ Money Receipt (MR). This will enable a check in case of any mismatch.

1.10 A unique Progressive reference record (RRR) number of seven digits is generated for every booked consignment in PMS software. The numbering system enables continuity on the basis of Parcel/Luggage/Parcel Vans and Local/Foreign. This also ensures proper accountal and generation of PMS report on the basis of requirement.

1.11 The form number printed on the left side top corner on Gate Pass (GP)/ Money Receipt (MR) shall be as under:

(a) Gate Pass (GP)/ Money Receipt (MR): COM/L/48/P-35(B)

1.12 Material to be procured form IBA Approved security printing presses only.
**Special Terms and Conditions**

1. This tender has been called for requirement of All Zonal Railways for entering into Rate Contract for procurement of Gate Pass (GP)/ Money Receipt (MR) for quantities as mentioned in the tender documents and shall be operative for a period of one year from the date of Contract. **The quantities indicated against each item are only approximate and cannot be guaranteed.**

2. The contract and supply order placed against the contract shall be governed by IRS conditions of Contract including Special Conditions as amended upto date. Instructions to Tenderers for Electronic Tenders Pamphlet No.1 (Rev.1.3 Nov. 2013) and also the conditions set out herein.

3. Railway reserves the right to increase/decrease the quantity 30% during the currency of Contract in terms of clause 3800 of IRS condition of contract. Each Railway can enhance the qty up to 30% over the qty. marked in RC for respective Railway.

4. The contract shall remain in force for the period indicated in the Contract. A supply order may be placed upto last date of the currency of the contract. Delivery date in the supply order need not necessarily fall within the currency of the Contract but it can go beyond it depending upon the terms of delivery in respect of particular supply order. No extension of validity period of the Contract itself is required when deliveries against outstanding supply orders continue even after expiry of validity period. The contract will remain alive for purpose of delivery for all the stores ordered during the currency of the contract until deliveries have been completed.

5. The contractor should examine the supply orders immediately on receipt and bring to the notice of the offer placing the supply order within 7 days of the receipt of supply order, any discrepancy with regard to the nomenclature, rate, delivery period of the Stores etc. ordered for due rectification. The letter should be sent by Registered Post AD. Meanwhile, supply of item which are clear for acceptance should not be held up and supplies be arranged by the date mutually agreed upon. If the contractor fails to give such intimation within seven (7) days, the contractor shall be deemed to have agreed to supply the Stores within the delivery date stipulated in the Supply Order.

6. **Evaluation criteria** – Evaluation of Offers for the purpose of finalization of contract shall be on the basis of total unit rate on FOR station of...
dispatch basis. Firms should, therefore, quote rate on FOR station of
dispatch basis only and no separate freight charges should be quoted.
Freight charges if quoted separately shall neither be considered for the
purpose of evaluation nor will be included in the rate contract.

7. The firm will prepare a Sample of Gate Pass (GP)/ Money Receipt (MR) as
per Specification/description (As per Annexure-A) and submitted for
approval (Both for Art work & Printing) directly to CCM of Concerned
Railway within 15 days. The sample will be examined by CCM and the
lacunae/discrepancy if any in the sample submitted by the firm will be
directly pointed out to the firm for correction. The corrected sample shall
be approved for final printing by CCM and given to the firm. The supplier
is advised to directly communicate with CCM for approval of sample. No
role will be played by consignee in this regard. The whole exercise of
approving sample including corrections, if needed shall be completed
within 15 days. The delivery period will start after one week of the final
approval of sample.

8. **Delivery Terms:**

(A) The supply is to be effected by RC holders to different consignees based
on FOR/Station of dispatch basis. However, the firm will be required to
supply the material to the consignee on door delivery basis and will bear
the transit risk. Each firm will, however, be paid freight element on
actual subject to actual subject to a ceiling of 5 percent of the value of
supply order.

(B) Firm shall quote delivery period considering the tender quantity. Delivery
period of supply order against Rate Contract shall be reduced
proportionately. However, minimum delivery period for each supply order
shall be 60 days.

(C) Tenderers should clearly indicate monthly rate of supply with lead time
for commencement of supply if any.

9. Based on the rate contract (RC), COSs of Zonal Railways will directly
place the supply order on the RC vendor(s) within the currency of Rate
Contract so finalized by Northern Railway. The vendor(s) will supply the
Gate Pass (GP)/ Money Receipt (MR) and to the consignee of the
concerned zonal railway. Consignee shall be printing and stationery
depots and Divisional Stores Depots of division or as indicated by the
Zonal Railways in their supply order.

10. Payment shall be arranged by respective zonal railway and will be made
by associate finance of the consignee. Paying authority shall be indicated
in the supply orders issued by the concerned Rly.

11. Railway standard Fall Clause as per Annexure-C shall be applicable.
FALL CLAUSE

1. "The price charged for the stores supplied under the contract by the contractor shall in no event exceed the lowest price at which the contractor sells the stores or offer to sell stores of identical description to any persons/organizations including the purchaser or any Department of Central Government or any Railway Office or any Railway Undertaking, as the case may be, during currency of the contract. The lower price will be applicable to supplies made after the date of coming into force of such reduction or sale or offer to sell at a reduced rate."

2. "If at any time during the said period the contractor reduces the sale price, sells or offers to sell such stores to any persons, organizations including the purchaser or any department of Central Government or any Railway Office or any Railway Undertaking as the case may be at a price lower than the price chargeable under the contract. They shall forthwith notify such reduction or sale or offer of sale to the purchaser and the price payable under the contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale, shall stand correspondingly reduced."

3. The contractor shall furnish the following certificate to the concerned Accounts Officer along with each bill for payment of supplies made against the contract.

"I /We certify that there has been no reduction in sale price of the stores of description identical to the stores supplied to the Government under the contract herein and such stores have not been offered/sold by me/us to any person/organization including the purchaser or any Department of Central Government or any Railway Office or any Railway Undertaking as the case may be, upto the date of bill, at a price lower than the price charged to the Government under the contract."
<table>
<thead>
<tr>
<th>SN</th>
<th>Railway</th>
<th>Quantity in Reams</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(one ream consists of 500 sets of GP in 3 foils)</td>
</tr>
<tr>
<td>1.</td>
<td>CR</td>
<td>300</td>
</tr>
<tr>
<td>2.</td>
<td>ER</td>
<td>811</td>
</tr>
<tr>
<td>3.</td>
<td>ECR</td>
<td>443</td>
</tr>
<tr>
<td>4.</td>
<td>ECoR</td>
<td>385</td>
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<tr>
<td>5.</td>
<td>NR</td>
<td>756</td>
</tr>
<tr>
<td>6.</td>
<td>NCR</td>
<td>293</td>
</tr>
<tr>
<td>7.</td>
<td>NER</td>
<td>108</td>
</tr>
<tr>
<td>8.</td>
<td>NFR</td>
<td>318</td>
</tr>
<tr>
<td>9.</td>
<td>NWR</td>
<td>536</td>
</tr>
<tr>
<td>10.</td>
<td>SR</td>
<td>NIL</td>
</tr>
<tr>
<td>11.</td>
<td>SCR</td>
<td>1110</td>
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<tr>
<td>12.</td>
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<tr>
<td>13.</td>
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<tr>
<td>14.</td>
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<tr>
<td>15.</td>
<td>WR</td>
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<tr>
<td>16.</td>
<td>WCR</td>
<td>265</td>
</tr>
</tbody>
</table>

**TOTAL** | **6,782**